



JOHN L. SCOTT, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
**4700 Ramona Boulevard**  
**Monterey Park, California 91754-2169**



October 23, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT QUARTERLY REPORT  
ON THE STATUS OF A REQUEST FOR PROPOSAL FOR  
FLEET MAINTENANCE SERVICES**

On April 22, 2014, the Board requested the Los Angeles County Sheriff's Department (Department) to report back on the status of the development of a Request for Proposal (RFP) for a successor agreement to replace the Department's current fleet maintenance contract with Penske Truck Leasing Company, L.P.

The Department's Contracts Unit Manager continues to be engaged in a significant review and update of the Statement of Work (SOW), which is the most critical component of the RFP. The initial review was completed on October 3, 2014. The Department's Communications and Fleet Management Bureau has been engaged in the review and is now tasked to provide responses to questions and comments imbedded throughout the SOW. The Contracts Unit is in receipt of responses to Part 1 of 3, which will be incorporated into the SOW during the next phase of the review; responses to Part 2 and 3 are pending.

Finally, a separate team within the Contracts Unit has been tasked with assembly of the RFP documents; however, the detail of that process cannot be completed until the SOW review is completed. The Contracts Unit expects to complete its revisions to the SOW by January 1, 2015. It is highly likely that the Department will request another extension to the Penske Agreement in February 2015, to allow time to complete the solicitation process.

*A Tradition of Service*

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Should additional information be requested, your staff may contact Contracts Manager Angelo Faiella, Contracts Unit, at (323) 526-5183.

Sincerely,

A handwritten signature in blue ink, appearing to read "John L. Scott". The signature is stylized with a large initial "J" and "S".

JOHN L. SCOTT  
SHERIFF